

Minutes
Indiana Corn Marketing Council
January 9, 2002

Michael J. Aylesworth, Council Chairman, called the meeting to order at 10:00 am.

Council Members present:

Michael J. Aylesworth
John Baugh
Henry K. Bilsland
Matthew V. Gibson
Richard D. Hoffman
David Howell
Craig L. Klinge

Robert D. Peacock
Jon C. Rettinger
Michael Shuter
Don Wenneker
Dennis Whitsitt
Don Zolman

Council Members not present:

Senator Brandt Hershman

Representative Dale Grubb

Others present:

Robert L. Benson

John G. Steinhart

Mr. Aylesworth reported the council is not eligible to use the Indiana State Treasurer's Office as the depository for the Council. The Indiana State Board of Accounts made this ruling.

Matthew V. Gibson, Council Treasurer, presented a plan to use the Hoosier Farm Bureau Credit Union as depository for the Council. The Council discussed the plan and available alternatives.

A motion to have Mr. Gibson establish an account with the Hoosier Farm Bureau Credit Union, 225 S. East Street, Indianapolis, Indiana 46204-1250 for the purpose of collecting contributions and issuing checks or drafts to pay expenses of the Council was made by Mr. Peacock and seconded by Mr. Rettinger. The motion carried.

The Council discussed the due date of the first quarter remittance from first purchasers. The Council expressed concern due to the time restraints imposed on first purchasers by the council not having a depository for funds or forms to report the collections to the first purchasers prior to the end of the quarter.

A motion to extend the reporting date for first purchasers for the first quarter from January 15, 2002 to February 15, 2002 and to allow the first purchaser to deduct the three percent handling fee if reported by February 15, 2002 was made by Mr. Whitsitt and seconded by Mr. Peacock. The motion carried.

In discussion, the first quarter was identified as September 15, 2001 through December 31, 2001. The council should inform the first purchasers with a cover letter to be mailed with the reporting forms.

Mr. Shuter distributed the minutes of the last meeting to the Council. The Council made the following corrections:

A motion to require two (2) signatures on checks written by the council was made by Mr. Gibson and seconded by Mr. Rettinger. The motion carried.

A motion to allow the Executive Committee to meet and act for the council pending approval of the full council was made by Mr. Howell and seconded by Mr. Whitsitt. The motion was carried.

A motion to accept the minutes of the December 12, 2001 Council meeting as amended was made by Mr. Wenneker and seconded by Mr. Rettinger. The motion carried.

The Council discussed staffing needs and the need of an executive director and the possibilities of sharing staff with other entities.

The Council discussed possibilities for additional funding through grants and gifts and how they may be handled.

Mr. Benson asked the Council to review the "Quarterly Report and Remittance" form drafted by Mr. Steinhart. The Council recommended several changes to the remittance form and had a brief discussion on the producer registration form.

A motion to have Mr. Aylesworth meet with Mr. Steinhart and Mr. Benson following Council meeting to complete the "Quarterly Report and Remittance" form and the cover letter to be mailed to first purchasers was made by Mr. Peacock and seconded by Mr. Zolman. The motion carried.

Mr. Gibson presented a plan to have automated telephone service through Indiana Farm Bureau, 225 S. East Street, Indianapolis, Indiana 46206-1250. The council discussed the plan.

A motion to enter into an agreement with Indiana Farm Bureau for telephone service and establish an automated telephone secretary was made by Mr. Peacock and seconded by Mr. Klinge.

In discussion the motion was amended by adding the cost of the service is not to exceed two hundred dollars (\$200.00) per month and the automated service is to answer the line and forward calls to: 1. Michael Aylesworth - for public policy issues; 2. Michael Shuter - for Meetings; 3. Matthew Gibson - Accounting; and 4. Indiana Grain Buyers and Warehouse Licensing Agency - for enrollment issues, election information and statute information. Mr. Benson concurred with using Indiana Grain Buyers and Warehouse Licensing Agency as a resource and listing the

agency's telephone number.

The motion carried with amendments.

The Council discussed mailing the remittance forms and cover letter to first purchasers. It was decided that the remittance form would be a one-page form with instructions to the first purchaser to make a copy for their records. The council decided to request copies of the producer sign up forms from the first purchasers for council records.

A motion to have the Indiana Grain Buyers and Warehouse Licensing Agency mail the Quarterly Report and Remittance forms and cover letter to the first purchasers for costs was made by Mr. Gibson and seconded by Mr. Wenneker.

Discussion followed. Mr. Benson agreed to have the Indiana Grain Buyers and Warehouse Licensing Agency do the mailing to first purchasers and bill the council for those direct costs.

The motion carried.

The Council discussed sign up procedures as written in the statute. The Council felt that the restriction on the deduction not starting until the following July 1 should be changed. Mr. Aylesworth stated that he would discuss this with Representative Grubb to see if there may be a way to make this change in the statute during this legislative session.

A motion to allow Mr. Gibson to purchase checks for the account with Hoosier Farm Bureau Credit Union with the costs of the checks are not to exceed fifty dollars (\$50.00) was made by Mr. Peacock and seconded by Mr. Bilsland. The motion carried.

The next meeting of the Indiana Corn Marketing Council was set for 10:00 am, March 7, 2002 at the Office of the Commissioner of Agriculture, Suite 414, ISTA Center, 150 West Market Street, Indianapolis, Indiana 46204.

Meeting was adjourned at 12:45 pm.

Respectfully submitted by Michael Shuter, Council Secretary